



BORANG MAKLUMAT JAWATAN
PROGRAM PENEMPATAN SILANG SESI 2021
JOB INFORMATION FORM

NAMA SYARIKAT/ AGENSI <i>Company/ Agency's Name</i>	:	PETRONAS
JAWATAN UNTUK PEGAWAI <i>Job Title for The Officer</i>	:	Executive, Financial Risk & Governance
LOKASI <i>Location</i>	:	PETRONAS Twin Towers/ Work From Home Arrangements
KATEGORI/ GRED <i>Category/ Grade</i>	:	G03 (44)
JUMLAH KEKOSONGAN <i>Number Of Vacancies</i>	:	1
PEGAWAI UNTUK DIHUBUNGI <i>Contact Person</i>	:	Nama/ Name: Afifah Abu Bakar Jawatan/ Job Title: Head, Commercial Finance Emel/ E-mail: afifahab@petronas.com No.Telefon/ Contact No.: 0192713280

KRITERIA *Job Requirement*

- Minimum 5 years of experience in Business/Finance or governance related areas.
- Exposure in Corporate Governance and Internal Controls, external and internal audit principles and standards, Companies Act, Bursa Malaysia requirements, Malaysia and International accounting standards, PETRONAS Group Accounting Policies & Procedures (GAPPs).
- Strong analytical ability to review and analyze business and governance issues in broad perspectives

SYARAT *General Conditions*

Degree in either Finance, Accounting, Auditing, Commercial or Business Admin

SKOP TUGAS / TANGGUNGJAWAB *Job Scope/ Responsibilities*

- Execute and implement the necessary governance activities for Upstream i.e. Limits of Authority Framework, Management Framework to support good governance, proper control and effective operations.
- Execute and implement financial risk management plan for Upstream.
- Consolidate, analyse and prepare Monthly/Weekly Finance Risk Reporting for submission to PETRONAS and Upstream Management to ensure financial risks exposures are identified, mitigated and reported to the management for insightful decisions making.
- Foster and sustain effective working relationships and rapport with the business and management institutions, national and key industry players and service providers to keep abreast with latest development to capture new business opportunities.
- Contribute to the development of competent working team that will enhance and sustain staff capabilities in achieving high performance delivery to ensure internalisation of the right leadership and capabilities in executing their jobs.

LAIN-LAIN *Others*

Throughout the attachment period:

- The staff to involve in department's strategic initiatives program.
- The staff to join in any activities planned by the department.